

**AGENDA  
REGULAR SESSION  
HIGHLAND CITY COUNCIL  
CITY HALL, 1115 BROADWAY  
MONDAY, APRIL 5, 2021  
7:00 PM**

**This is an in person meeting however, due to COVID 19 anyone wishing to monitor the meeting via phone may do so by following the instructions on page 4 of this agenda.**

**CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:**

**ELECTION OF MAYOR PRO TEM:**

Due to the recent passing of Mayor Joseph R. Michaelis, City Clerk Barbara Bellm will ask for a motion to elect one councilperson to serve as mayor pro tem to conduct the next two items of business on this agenda.

**MINUTES:**

**MOTION** – Approve Minutes of March 15, 2021 Regular Session (attached)

**APPOINTMENT OF KEVIN B. HEMANN TO FILL VACANCY CREATED BY THE UNFORTUNATE PASSING OF MAYOR MICHAELIS:**

According to 65 ILCS 5/5-2-12 (g), If a vacancy occurs in the office of mayor or councilman, the remaining members of the council, within 60 days after the vacancy occurs, shall fill the vacancy by appointment of some person to the office for the balance of the unexpired term or until the vacancy is filled by interim election under Section 3.1-10-50, and until the successor is elected and has qualified.

**SWEARING IN:** City Clerk, Barbara Bellm, will administer the Official Oath to recently-appointed Mayor Kevin B. Hemann who will serve in this capacity for the remainder of the unexpired term of Mayor Michaelis which is until May 3, 2021.

**PUBLIC FORUM:**

**A. Citizens' Requests and Comments:**

1. Make-A-Wish Illinois –2021 Hot Chocolate Walk for Wishes (attached)
2. Trekking for CDH 5K Run/Walk for CDH Awareness Request – Rachel Von Hatten, Event Organizer (attached)
3. Heartland Community Chorus – Luanne Murphy, Director (attached)
4. Highland Jaycees 2021 Schweizerfest Request – Matthew Stallard, Event Chairman
5. Art in the Park Request – Lynnette Schuepach, Representative of Highland Arts Council (attached)

**Anyone wishing to address the Council on any subject may do so at this time.  
Please come forward to the microphone.**

**B. Requests of Council:**

**Continued**

C. Staff Reports: Mallord Hubbard will be updating on Business Retention Surveys

**UNFINISHED BUSINESS:**

- A. **MOTION** – Bill #21-36/ORDINANCE Amending the Code to Include “Pet Care and Pet Related Sales and Services” as a Special Use within the C-2 Central Business District (attached)
- B. **MOTION** – Bill #21-37/RESOLUTION Making Separate Statement of Findings of Fact in Connection with Ordinance Granting Special Use Permit for Pet Care and Pet Related Sales and Services within the “C-2” Central Business Zoning District (attached)
- C. **MOTION** – Bill #21-38/ORDINANCE Granting a Special Use Permit to Zen Paws, LLC to Allow Pet Care and Pet Related Sales and Services within the “C-2” Central Business Zoning District at 708 Laurel Street (attached)

**NEW BUSINESS:**

- A. **MOTION** – Bill #21-39/RESOLUTION Authorizing Allocation of Hotel/Motel Tax Funding for 2021 Art in the Park (attached)
- B. **MOTION** – Bill #21-40/RESOLUTION Authorizing Allocation of Hotel/Motel Tax Funding (ILLINOISouth Tourism) (attached)
- C. **MOTION** – Making Tentative Budget for FY 2021-2022 Available for Public Review at City Hall and Setting the Public Hearing Date for 7:00 PM on Monday, April 19, 2021
- D. **MOTION** – Bill #21-41/ORDINANCE Designating Depositories for the Funds and Money of the City (attached)
- E. **MOTION** – Bill #21-42/RESOLUTION Waiving Normal & Customary Bidding Procedures and Authorizing Purchase of a New Wheel Loader (attached)
- F. **MOTION** – Bill #21-43/RESOLUTION Waiving Normal & Customary Bidding Procedures and Authorizing Purchase of New Furniture for the Public Safety Building (attached)
- G. **MOTION** – Bill #21-44/RESOLUTION Approving Contract with LEICA Geosystems, Inc. to Install an Antenna on the Weinheimer Community Center (attached)

**Continued**

H. **Discussion** – Christmas Lights (attached)

**REPORTS:**

A. **MOTION** – Approve Warrant #1192 (attached)

**EXECUTIVE SESSION:**

The City Council may conduct an Executive Session pursuant to the Illinois Open Meetings Act, only after citing the OMA exemption(s) allowing such meeting.

**ADJOURNMENT:**

**PLEASE SEE THE FOLLOWING PAGE FOR INSTRUCTIONS  
FOR MONITORING AND PARTICIPATING IN THIS PUBLIC MEETING**



Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Breann Speraneo, ADA Coordinator, by 3:00 PM on Monday, April 5, 2021.

**Continued**

**BE ADVISED this is a public meeting conducted in accordance with Illinois state law and may be recorded for audio and video content. City reserves the right to broadcast or re-broadcast the content of this meeting at City's sole discretion. City is not responsible for the content, video quality, or audio quality of any City meeting broadcast or re-broadcast.**

**Directions for Public Monitoring of Highland City Council Meetings:**

In an effort to protect as many individuals as possible, including the leaders of our communities statewide, Governor J.B. Pritzker has issued a number of directives, one of which was to suspend the provisions of the Illinois Open Meetings Act (5 ILCS 120), requiring or relating to in-person attendance by members of a public body. Specifically, (1) the requirement in 5 ILCS 120/2.01 that "members of a public body must be physically present;" and (2) the conditions in 5 ILCS 120/7 limiting when remote participation is permitted, are suspended. Public bodies are encouraged to postpone consideration of public business where possible. When a meeting is necessary, public bodies are encouraged to provide video, audio, and/or telephonic access to their meetings to ensure members of the public may monitor the meeting, and to update their websites and social media feeds to keep the public fully apprised of any modifications to their meeting schedules or the format of their meetings due to COVID-19, as well as their activities relating to COVID-19.

In following this directive, the City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

**618-882-5625**

Once connected, you will be prompted to enter a conference ID number.

**Conference ID #: 867900**

This will allow a member of the public to hear the city council meeting. **Note:** This is for audio monitoring of the meeting, only. Participants will not be able make comments.

Anyone wishing to address the city council on any subject during the Public Forum portion of the meeting may attend the meeting in-person, or may submit their questions/comments in advance via email to [lhediger@highlandil.gov](mailto:lhediger@highlandil.gov) or, by using the citizens' portal on the city's website found here: [https://www.highlandil.gov/citizen\\_request\\_center\\_app/index.php](https://www.highlandil.gov/citizen_request_center_app/index.php).

Any comments received prior to the end of the "Public Forum" portion of the meeting, will be read into the record.